



Buckland & Chipping Parish Council

Clerk: *Caroline Jones* – Barnside, Hare Street Buntingford SG9 0AD
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AGENDA

MEETING NO. 245 OF BUCKLAND AND CHIPPING PARISH COUNCIL

To all Members of the Parish Council
Notice is given that there will be an

Extraordinary meeting of Buckland and Chipping Parish Council On Tuesday 25th June 2013 at 8.00pm

At St Andrew's Church, Buckland and you are hereby summoned to attend.


C Jones, clerk 4.6.13

All Meetings are open to Members of the Press and Public.

A Member present at a meeting of the Parish Council with a Discloseable Pecuniary Interest (DPI) in any matter to be discussed at the meeting must not participate in any discussion on the matter, must not vote on the matter, must disclose the interest in the matter, whether registered or not and must leave the room whilst any discussion or voting is taking place.

1. To receive apologies for absence
2. To receive any Members Declarations of Interest
3. **FINANCE – Annual Return and Audit**
 - A) To note the internal audit is complete with no queries
 - B) To sign the Audit Accounting Statement for 2012-13
 - C) To sign the Audit Annual Governance Statement 2012-13
 - D) To sign the cheque for payment of the internal audit fee : £50
4. To discuss any urgent business
5. To note the next Parish Council Meeting date: **Monday 15th July at 8pm** at St Andrew's Church

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